

CHEYNEY UNIVERSITY OF PENNSYLVANIA

Council of Trustees

Minutes of the Quarterly Public Meeting
March 23, 2022 – 1:00 P.M.
Virtual Meeting (Zoom)

Attendees:

Council of Trustees

Mr. Ryan Boyer, Chairman
Ms. Kafi Lindsay, Vice Chairman
Ms. Cheryl Harper
Mr. Vincent Hughes
Mr. Leroy Nunnery
Mr. Larry Skinner
Mr. James Turner
Mr. Craig Welburn

Administration

Mr. Aaron Walton, President
Ms. Kizzy Morris, Provost & Chief Academic Officer
Ms. Cynthia Moultrie, Executive Director of Finance
& Administration
Mr. James Lewis, Executive Director of Operations
Management
Ms. Erika Shehata, Executive Dir. of Institutional
Research & Communications; Interim
Executive Dir. of Enrollment Management
Mr. Darien Threadgill,
Mr. Clifton Anderson, Senior Advisor & Chief
Strategist

Absent:

Ms. Jasmine Sessoms
Dr. Robert Traynham, Secretary

The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Wednesday, March 23, 2022, by virtual meeting (Zoom). With a quorum confirmed and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman of the Council, Mr. Ryan Boyer, opened the meeting at 1:01 P.M.

APPROVAL OF MINUTES –

Chairman Boyer requested a motion to approve the Cheyney University of Pennsylvania Council of Trustees Quarterly Public Meeting minutes of December 21, 2021. This motion was moved by Trustee Hughes, seconded by Trustee Turner, and the motion carried.

PUBLIC COMMENT –

Chairman Boyer requested that questions be submitted through the Chat Box in Zoom. An answer will be received after research on the subject matter has been conducted, so that an individual receives the best response.

Mr. Junious Stanton, Class of 1969, asked how the University is planning to reconcile the low year-to-year student retention rates? Chairman Boyer responded that Mr. Stanton will receive an answer to this question at the next Council meeting.

Ms. Betty Berry-Holmes, Class of 1955, remarked that she hopes that the University will discuss how the relief money it has received will be shared with students.

CHAIRMAN'S REMARKS –

Chairman Boyer commented that on Saturday, March 26th, Cheyney University will be hosting a celebration in Cope Hall honoring the 40th anniversary of the 1982 Cheyney Women's Basketball team competing in its first NCAA national championship. Chairman Boyer thanked Coach Vivian Stringer and Alumnus Michael Coard for developing a congratulatory proclamation honoring the Lady Wolves and requested a motion to approve the proclamation. This motion was moved by Trustees Hughes, seconded by Trustee Harper, and the motion carried.

PRESIDENT'S REPORT –

President Walton stated the following:

- Because there have been fewer public cases of COVID, the University has revised its pandemic protocols. The protocols are located on the University's website.
- On Saturday, March 26th, the University will be celebrating the 40th anniversary of the 1982 Cheyney Women's Basketball team competing in its first NCAA national championship.
- Plans are underway for the University's 2022 Commencement Convocation, which will be held on May 7th at 10:00 A.M. on the Historic Quadrangle.
- Congratulations and thanks to the Founder's Day Committee for an outstanding 185th Founder's Day celebration.
- University personnel changes –
 - After four years of service, Mr. Jeff Jones is retiring as the Executive Director of Enrollment Management. Ms. Erika Shehata, Executive Director of Institutional Research, Assessment, and Communications will serve as Interim Executive Director of Enrollment Management until the search process is complete.
 - Mr. Darien Threadgill, Class of 1974, has been appointed Executive Director of Institutional Advancement. Mr. Threadgill will work closely with The Cheyney Foundation.
 - Dr. Lakiyah Chambers has joined the University as the Associate Director of Human Resources.
- Cheyney student success continues, as the recently held campus Career Expo on March 1st, yielded many student internships for students this summer.
- Cheyney students represented the University well at the 2022 UNCF Mayor's Masked Ball held on March 19th in Philadelphia.

Academic Affairs

Trustee Vice Chairman Kafi Lindsay called upon Ms. Kizzy Morris, Provost, and Chief Academic Officer, to present her report. Provost Morris provided an update regarding the following initiatives:

Action: Student Success --

- Creation of a faculty-led task force to establish clear and consistent procedures and best practices relative to academic advising.
- Development of a comprehensive mentorship program to align with the University's academic and holistic student development model.
- Registration and Matriculation Management – Design and distribute a four year/eight semester academic discipline guide for all degree programs to ensure that course offerings conform to degree completion needs.

Action: Transforming Academics

- Design strategies to decide which areas will be part of the University's academic program array for collaboration with others to expand course offerings.
- Develop alternative pathways for program delivery and enrollment optimization.
- Expand dual enrollment agreements through community affiliated groups and other school districts.
- Pursue sponsored project research such as the NSF S-STEM grant with LSAMP Philadelphia Region Consortium.

Finance and Administration

Vice Chairman Lindsay called upon Ms. Cynthia A. Moultrie, Executive Director of Finance and Administration, to present her report. Ms. Moultrie reported the following:

Action Item No. 1: Approval of FY 2022-2023 Tuition and Fees.

- This action item was tabled for the next Council Meeting.

Information Item No. 1: Approvals.

- Ms. Moultrie discussed the timelines for the University's filing of various financial reports and the review and approval of these reports by the Council of Trustees.

Enrollment Management

Vice Chairman Lindsay called upon Ms. Erika Shehata, Executive Director of Institutional Research, Assessment & Communications, Interim Executive Director of Enrollment Management, to present her report. Ms. Shehata reported the following:

- Spring 2022 Enrollment
 - 577 Students Enrolled (544 Continuing Students; 18 First Time; 11 Transfers)

Ms. Shehata also discussed enrollment projections through 2024-2025 and fall recruitment.

Operations Management

Vice Chairman Lindsay called upon Mr. James Lewis, Executive Director of Operations Management, to present his report. Mr. Lewis reported the following:

- Efforts continue by the University to keep the campus community safe by providing PPE, complete temperature screenings for all campus guests, and the screening of students daily in the residence halls.
- Work on the fifth floor of Tubman Hall will continue throughout the summer of 2022.
- Operations continues to coordinate with the Pennsylvania Department of General Services regarding two key University projects: Renovation of Browne Hall and the new sports complex. There is an additional DGS project to address Deferred Maintenance, with a priority placed on several roofs and upgrading and expanding the Marcus Foster parking lot.
- Library Services has been established in Carnegie Hall.

OTHER BUSINESS –

- None.

AJOURNMENT –

With no further business having to be attended to, Vice Chairman Lindsay requested a motion to adjourn the March 23, 2022, Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was moved by Trustee Hughes, seconded by Trustee Harper and the meeting adjourned at 1:41 P.M.

By:

Irene Losak

Irene Losak
Recording Secretary

Approved:

Robert Traynham

Dr. Robert Traynham
Secretary of the Council of Trustees

Cheyney University of Pennsylvania Council of Trustees Committee Assignments

Academic Affairs	Ms. Harper
	Dr. Nunnery
Student Affairs	Ms. Sessoms
	Mr. Skinner
	Dr. Traynham
Finance & Administration	Ms. Lindsey
	Dr. Nunnery
	Mr. Welburn
Operations Management (Facilities)	Ms. Lindsey
	Dr. Nunnery
	Mr. Welburn
Institutional Research, Assessment & Communications	Ms. Harper
	Mr. Hughes
	Dr. Nunnery
Institutional Advancement	Mr. Hughes
	Ms. Sessoms
Information Technology	Mr. Hughes
	Mr. Skinner
University Self-Study	Ms. Harper
	Dr. Traynham
	Mr. Turner

As of 5/26/22