

CHEYNEY MIDDLE STATES SELF-STUDY UPDATE

APRIL 21, 2022

QUICK REFRESHER: WHAT IS A SELF-STUDY?

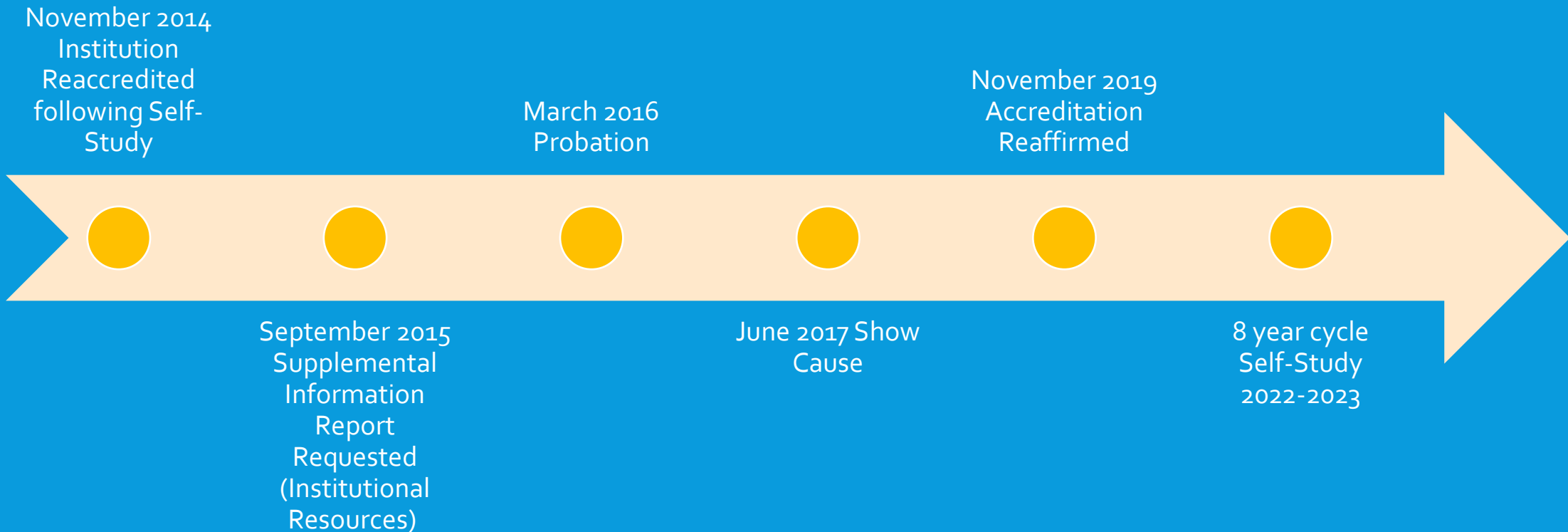
A Self-Study requires an institution to engage in an in-depth, comprehensive and reflective assessment process to identify institutional priorities as well as opportunities for improvement and innovation. A successful Self-Study leads to a reaffirmation of accreditation.

The Self-Study process begins two years before an institution submits its Self-Study Report. Cheyney University will be evaluated in 2022-2023. Through this process, the institution must provide evidence and document compliance with the Commission's standards for accreditation, requirements of affiliation, policies and procedures, and federal compliance requirements. (Source: www.msche.org)

BENEFITS OF THE SELF-STUDY

- During the self-study members of the University community have the chance to demonstrate their support for the students they serve and for the Mission, Vision, and Values of this remarkable institution.
- Working Group members will shape the future of this University through a comprehensive analysis of evidence that indicates how this institution meets its obligations to its students and the University Community followed by specific recommendations.
- Finally, the Self-Study also gives the members of the University community the opportunity to show others, including the Middle States Commission of Higher Education and the Pennsylvania State System of Higher Education, just how important Cheyney University is to its students, the Commonwealth of Pennsylvania, and the world.

MIDDLE STATES ACCREDITATION TIMELINE



TIMELINE & WHAT TO EXPECT NEXT

- Summer 2021
 - Self-Study design finalized by Steering Committee and submitted to the Middle States Commission for review
 - Working Groups start to meet to familiarize with responsibilities and delineate group roles
- Fall 2021
 - Self-Study virtual prep visit with MSCHE VP Liaison Christy Faison
 - Cheyney University Self-Study Design approved by the Middle States Commission
 - Working Groups gather and analyze data, submit interim progress reports and draft self-study report chapter outlines
- Spring 2022
 - Working Groups submitted draft self-study report chapters in April
 - Steering Committee will distribute draft of the Self-Study Report to the University Community for feedback in early May

TIMELINE & WHAT TO EXPECT NEXT, CONT.

- Summer 2022
 - Strategic Coordinator Group (in conjunction with the Administration and Working Groups) gathers additional evidence and continues to revise draft Report
- Fall 2022
 - Steering Committee completes and submits the Self-Study Report and corresponding evidence to the Middle States Commission
 - Steering Committee prepares for the Evaluation Team Chair's Visit and the Evaluation Team's Visit
- Spring 2023
 - Evaluation Team visits the University
- November 2023
 - MSCHE meets to determine final accreditation decision

SELF-STUDY PROCESS INTENDED OUTCOMES

- **Intended Outcome 1** – Providing Evidence of Compliance with The Middle States Commission on Higher Education Accreditation Standards and Requirements of Affiliation
- **Intended Outcome 2** – Focusing on Continuous Improvement
- **Intended Outcome 3** – Conducting an Inclusive and Transparent Self-Study Process
- **Intended Outcome 4** – Aligning the Self-Study Process and Report with the assessment of the current University Strategic Plan and the creation of a new University Strategic Plan

A SIGNIFICANT AMOUNT OF EVIDENCE HAS BEEN GATHERED

- Hundreds of pieces of evidence have been collected through the Self-Study Process
- This evidence includes reports, data tables, presentations, focus group outcomes, etc.
- Microsoft Teams Channel Evidence Inventory has been created to organize and catalog evidence for use in the Chapters and is accessible by all Working Groups

MICROSOFT TEAMS CHANNEL EVIDENCE INVENTORY SCREENSHOT

The screenshot shows a Microsoft Teams interface for a channel named 'Cheyney Self Study'. The left sidebar lists various sub-channels, with 'Evidence Inventory' selected. The main area displays a table of folders under the heading 'Evidence - All Groups'. The table has columns for Name, Modified, and Modified By. All folders were modified on April 5 and by Janet Manspeaker.

Name	Modified	Modified By
AA - Academic Affairs	April 5	Janet Manspeaker
APSCUF - Association of Pennsylvania State...	April 5	Janet Manspeaker
COT - Council of Trustees	April 5	Janet Manspeaker
CU Cheyney University Reports, Plans, Polici...	April 5	Janet Manspeaker
DISR - Diversity, Inclusion and Social Respo...	April 5	Janet Manspeaker
EM-Enrollment Management	April 5	Janet Manspeaker
FIN - Finance and Administration	April 5	Janet Manspeaker
HR - Human Resources, Labor Relations an...	April 5	Janet Manspeaker
IRAC - Insitutional Research Assessment Co...	April 5	Janet Manspeaker
IT- Information Technology	April 5	Janet Manspeaker
Media Reports about Cheyney University	April 5	Janet Manspeaker

ADDRESSING INITIAL FINDINGS OF THE SELF-STUDY

- **President's Office**

- Updated information about ICAAE – Strategic Overview
- Past president reviews
- COT bylaws/local agreements or alterations
- Governance Structure

- **Academic Affairs**

- Online Learning Tool call center
- Standard syllabi template
- Academic Program Assessment Reviews including updated student learning outcomes
- General Education Assessment – including assessment of publication of GE materials online and in catalog
- Discussion of retention & graduation rates and efforts to improve them
- Student internship information (see also Student Affairs)

ADDRESSING INITIAL FINDINGS OF THE SELF-STUDY

(CONT.)

- **Enrollment Management**

- Updated Enrollment Management Plan including projections
- Comprehensive information about expenses, financial aid, scholarships, etc.
- Policy and procedures surrounding evaluation and acceptance of transfer credits
- FERPA policies and guidelines
- Default management plan (that addresses concerns of COVID-19)

- **Student Affairs**

- Student Handbook update
- List of student groups and advisors
- Student internship information (see also Academic Affairs)
- SGA minutes
- Description/Assessment of holistic approach – alignment with Strategic Plan

ADDRESSING INITIAL FINDINGS OF THE SELF-STUDY

(CONT.)

- **Operations**

- Assessment/Review of third-party vendors
- Master Plan
- Technology Plan

- **Finance**

- Financial Policies Review

- **Human Resources**

- New hire process and new hire orientation program
- Faculty vitae
- Workforce Plan

ADDRESSING INITIAL FINDINGS OF THE SELF-STUDY

(CONT.)

- **Institutional Research, Assessment, Communications**
 - Student employment/graduate school data
 - University Assessment Plan (update for 2022)
 - Updated assessment plans from each academic & administrative units
 - Multi-year fact sheet (currently these are single-year only)
- **Diversity, Equity and Inclusion**
 - To be determined