

CHEYNEY UNIVERSITY OF PENNSYLVANIA

**Council of Trustees**

Minutes of the Quarterly Public Meeting

June 15, 2021 – 1:15 P.M.

Virtual Meeting (Zoom)

**Attendees:**

*Council of Trustees*

Mr. Samuel Patterson, *Acting Chair;*  
*Finance & Administrative Services Committee*  
*& Strategic Planning*  
Mr. James Raith, *Chair*  
*Academic Affairs Committee*  
Mr. Larry C. Skinner, *Chair*  
*Student Affairs Committee*  
Dr. Robert Traynham, *Chair*  
*University Relations Committee*  
Mr. Joseph Wells, *Member*  
Mr. Vincent Gordon, *Member*  
Mr. Leon R. Spencer, Jr., *Member*

*Administration*

Mr. Aaron Walton, *President*  
Ms. Cynthia Moultrie, *Executive Director of*  
*Finance & Administration*  
Mr. James Lewis, *Executive Director of*  
*Operations Management*  
Ms. Irma Aguirre, *Executive Director of Student*  
*Affairs*  
Mr. Jeff Jones, *Executive Director of Enrollment*  
*Management*  
Mr. Clifton Anderson, *Senior Advisor & Chief*  
*Strategist*  
Ms. Erika Shehata, *Executive Director of*  
*Institutional Research & Communications*  
Dr. Gregory Smith, *Associate Provost*

Absent:

Dr. Audrey Bronson, *Member*  
Honorable Vincent J. Hughes, *Member*

The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Tuesday, June 15, 2021 by virtual meeting (Zoom). With a quorum confirmed and notice of meeting duly exercised in accordance with Trustee By-Laws, Acting Chairman Samuel Patterson opened the meeting at 1:15 P.M.

**APPROVAL OF MINUTES –**

Acting Chairman Patterson requested a motion to approve the Cheyney University of Pennsylvania Council of Trustees Quarterly Public Meeting minutes of March 16, 2021. This motion was moved by Trustee Spencer, seconded by Trustee Traynham, and the motion carried.

**CHAIRMAN'S REMARKS –**

Acting Chairman Patterson announced that Council of Trustees Chairman, Robert W. Bogle, has been selected to serve as a Member of the Board of Governors of the Pennsylvania State System of Higher

Education. Mr. Bogle has accepted and will no longer serve as Chairman of the Council of Trustees. Mr. Bogle served as a Cheyney Trustee for 34 years. Celebratory plans are forthcoming. Currently, Mr. Patterson is serving as Acting Chairman of the Council.

**PUBLIC COMMENT –**

Mr. Junious Stanton, Class of 1969, requested an update of the University’s public/private partnerships. Further discussion ensued.

**PRESIDENT’S REPORT –**

President Walton reported the following:

Cheyney University will be participating in the Chester County Juneteenth Festival - A Journey Toward Freedom, which will be held June 12-July 5, 2021. The Chester County Historic Preservation Society, Voices Underground, Chester County History Center, and Chester County Planning Commission are working together to promote African American heritage in Chester County, both past and present. The celebration highlights the County’s role in the Underground Railroad and Anti-Slavery Movement. The celebration began on June 12<sup>th</sup>, led by clergy, and concludes June 19<sup>th</sup> at 5:00 P.M. in Cheyney’s Marian Anderson Music Center, where the University is hosting “An Evening with Caroline Randall Williams” acclaimed writer, who will lecture on the role of the artist in the journey towards freedom. Our community will also have the honor of hearing performances from the winners of the inaugural “I Matter” Poetry competition, as they share their powerful poems and art on why Black Lives Matter.

The University has been on a quest to determine appropriate library services to meet the needs of our students and is working with Senator Hughes and the University of Pennsylvania, who will conduct an assessment of Cheyney’s library services.

On June 11<sup>th</sup>, 55 HBCU presidents participated in a meeting with Congresswoman Alma Adams of North Carolina, regarding the IGNITE HBCU Excellence Act. Currently, this bipartisan legislation has over 70 co-sponsors, including Representative Hill of Arkansas and Senators Chris Coons of Delaware and Tim Scott of South Carolina. This legislation represents an investment in both the physical and digital infrastructure of HBCUs to continue to be a critical source of diversity in the workforce.

**REPORTS OF THE STANDING COMMITTEES –**

*Finance & Administration Committee*

Trustee Samuel Patterson, Chair of the Finance & Administrative Services Committee and Strategic Planning, introduced Ms. Cynthia Moultrie, Executive Director of Finance and Administration, to present her report.

Action Item No. 1: Purchase Orders & Contracts in Excess of \$9,999.99, July 1, 2020 through March 31, 2021. Trustee Patterson requested a motion to approve the purchase orders and contracts in excess of \$9,999.99, July 1, 2020 through March 31, 2021. This motion was moved by Trustee Spencer, seconded by Trustee Wells, and the motion carried.

Information Item No. 1: March Year-to-Date Budget to Actual. Ms. Moultrie reported on the financial statements Year-to-Date Actuals through March 31, 2021. University COVID awards to date are \$5,818,393.77.

Information Item No. 2: Vanguard Scholarship Endowment Fund and The Philadelphia Foundation. Ms. Moultrie discussed the statements and endowment details as of March 31, 2021 in the amount of \$1,619,505.26.

Information Item No. 3: The Cheyney University HCM2 Report, July 1, 2020 through May 17, 2021. Ms. Moultrie discussed the recent submission for approval in the amount of \$318,356.10.

Information Item No. 4: The Cheyney University Asset Monetization Report, July 1, 2020 through May 31, 2021. Ms. Moultrie discussed the Asset Monetization report and year-to-date rental income in the amount of \$134,491.23.

### *Academic Affairs*

Trustee James Raith, Chair of the Academic Affairs Committee, introduced Dr. Gregory Smith, Associate Provost, to present his report.

Information Item No. 1: Student Success. Associate Provost Smith discussed the Library Assessment, which is being completed by the University of Pennsylvania, to ascertain the library needs of Cheyney students.

Information Item No. 2: Transforming Academics. Ms. Erika Shehata, Executive Director of Institutional Research and Communications, provided an update regarding the Middle States Accreditation Self-Study and important deadlines in preparation of September's virtual visit, which will be held September 22-23, 2021.

### *University Relations Committee*

Trustee Robert Traynham, Chair of the University Relations Committee, introduced Ms. Cynthia Moultrie, Executive Director of Finance & Administration, to present her report.

Information Item No. 1: University Grants and Contracts Report – July 1, 2020 – March 31, 2021. Ms. Moultrie reported on the summary of receipts in the amount of \$4,846,597.41.

Information Item No. 2: University COVID Awards Report – July 1, 2020-March 31, 2021. Ms. Moultrie reported on the summary of receipts in the amount of \$5,818,393.77.

Information Item No. 3: University Donations Report – July 1, 2020-March 31, 2021. Ms. Moultrie reported on the summary of gifts in the amount of \$212,221.60.

### *Student Affairs Committee*

Trustee Larry Skinner, Chair of the Student Affairs Committee, introduced Ms. Irma Aguirre, Executive Director of Student Affairs, to present her report.

Information Item No. 1: Student Affairs. Ms. Aguirre reported on the various initiatives by Student Affairs to provide students with support outside of the online and classroom setting during this unprecedented

time. This included pop-up office hours, increased intramural offerings, and Success Coach support. In addition, Ms. Aguirre reported on branding outcomes as it relates to career readiness and strategic alliances.

**OTHER BUSINESS –**

Acting Chairman Patterson discussed the process for the appointment of a nominating committee. Trustee Spencer will serve as Chairman.

**AJOURNMENT –**

With no further business having to be attended to, Chairman Bogle requested a motion to adjourn the June 15, 2021 Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was moved by Trustee Patterson, seconded by Trustee Spencer, and the motion carried. The meeting adjourned at 2:00 P.M.

Submitted By:

*Irene Scheivert*

Irene Scheivert  
Recording Secretary

Approved:

*Robert Traynham*

Robert Traynham  
Secretary to the Council of Trustees