

CHEYNEY UNIVERSITY OF PENNSYLVANIA - DRAFT

Council of Trustees

Minutes of the Quarterly Public Meeting

March 16, 2021 – 1:15 P.M.

Virtual Meeting (Zoom)

Attendees:

Council of Trustees

Mr. Robert W. Bogle, *Chairman*
Mr. Samuel Patterson, *Chair*
Finance & Administrative Services Committee
& *Strategic Planning*
Mr. James Raith, *Chair*
Academic Affairs Committee
Mr. Larry C. Skinner, *Chair*
Student Affairs Committee
Dr. Robert Traynham, *Chair*
University Relations Committee
Mr. Joseph Wells, *Member*
Mr. Vincent Gordon, *Member*
Mr. Leon R. Spencer, Jr., *Member*

Absent:

Dr. Audrey Bronson, *Member*
Honorable Vincent J. Hughes, *Member*

Administration

Mr. Aaron Walton, *President*
Ms. Kizzy Morris, *Provost*
Ms. Cynthia Moultrie, *Executive Director of*
Finance & Administration
Mr. James Lewis, *Executive Director of*
Operations Management
Ms. Irma Aguirre, *Executive Director of Student*
Affairs
Mr. Jeff Jones, *Executive Director of Enrollment*
Management
Mr. Clifton Anderson, *Senior Advisor & Chief*
Strategist
Ms. Erika Shehata, *Executive Director of*
Institutional Research & Communications
Ms. Christa Cobb, *Director of Social*
Responsibility, Diversity & Inclusion

The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Tuesday, March 16, 2021 by virtual meeting (Zoom). With a quorum confirmed by roll call and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman Robert W. Bogle opened the meeting at 1:15 P.M.

APPROVAL OF MINUTES –

Chairman Bogle requested a motion to approve the Cheyney University of Pennsylvania Council of Trustees Quarterly Public Meeting minutes of December 20, 2020. This motion was moved by Trustee Patterson, seconded by Trustee Gordon, and the motion carried.

PUBLIC COMMENT –

Mr. Junious Stanton, Class of 1969, asked who the members of the Middle States Self-Study team are. Chairman Bogle responded that there will be several and asked President Walton to have their names at the next meeting.

PRESIDENT'S REPORT –

President Walton reported the following:

- On February 9th and 10th, the University hosted the Middle States Review Team for their mid-point review of the University. The Review Team has submitted their final report, which can be found on the Middle States website. During the virtual visit, the Visiting Team met, via Zoom, with several individuals, including members of Cheyney's Administrative team and staff, members of the Council of Trustees, and members of PASSHE's Board of Governors. In the Team's judgement, the institution appears to meet both Requirements of Affiliation 11 and Standard VI, Planning, Resources, and Institutional Improvement.
- The University has been a beneficiary of the federal stimulus program aimed at mitigating some of the negative impact of the pandemic on University operations from a traditional and HBCU perspective. Of note is the direct financial support for students and their families who have been disproportionately impacted. Over 90 % of Cheyney students received between \$700-\$900 this month. As a result of the recently passed American Rescue Plan Act of 2021, students will receive an additional amount aimed at these objectives: Prevention of hunger/food insecurity; Prevention of homelessness/housing insecurity; and Prevention/reduction of other hardships that students have encountered because of the pandemic. The University is not entitled to use any of the non-student University support until every student has received their allotment.
- The UNCF Philadelphia Mayor's Masked Ball 2021, featuring such notables as Samuel L. Jackson, Chaka Khan, Stephanie Mills, Kenny Lattimore and more, will be held Saturday, March 20, 2021 virtually. Both Cheyney and Lincoln are beneficiaries of some of the funds raised. The program will be dynamic, and tickets can be purchased at the UNCF website. We encourage your support.
- The Annual HBCU Fly-In, hosted by the Thurgood Marshall College Fund, was held virtually on March 8th and 9th. The event included the presidents of the 47 member schools. During the session, we were able to dialogue with many members of Congress and the Senate. Of note was the shout out Cheyney University received from Senator Chris Coons for the public/private partnerships being created at the University. He cited the development as a blueprint for a 21st century educational model.
- A special shout out to Cheyney Alumni for their outstanding job with the 184th Founder's Day Celebration. Based upon feedback received, the event was first class.
- Commencement will be virtually on Saturday, May 15th and will feature the Classes of 2020 and 2021. Further details will be provided in the coming weeks.

President Walton called upon Mr. Jeff Jones, Executive Director of Enrollment Management, who reported the following:

- Fall 2021 Freshmen Academic Profile for Accepted-Deposited Students –

- Accepted Students to Date – Average GPA = 3.08
Average SAT/ACT – 1013-1018
- All Accepted/Deposited Students – Average GPA = 3.42
Average SAT/ACT = 1083
- All Accepted/Deposited Honors – Average GPA is 3.72
Average SAT/ACT = 1083
- The University continues to make strides in admitting students that need less academic remediation, and there is an increase in deposited students who come from suburban areas, private schools, and out-of-state.
- The Class of 2021 totals 92 potential graduates, of which 19 are currently with a balance for a collective total of \$19,306.68. All students are on a payment plan and the University is confident that members of the Class of 2021 will have a zero balance upon graduation.

President Walton called upon Ms. Christa Cobb, Director of Diversity, Inclusion and Social Responsibility who reported the following:

- Faculty and staff are required to complete an online diversity training that consists of three modules designed for faculty and staff: Managing Bias in the Workplace; Diversity: Inclusion in the Modern Workplace; and Accommodating Disabilities. The deadline to complete the training is April 10, 2021.
- The University has formed a Diversity and Inclusion Council for faculty and staff. There will also be a Council for students.
- Diversity and inclusion will be part of the University's Strategic Plan.
- There will be a mental health first aid training for faculty and staff scheduled for the near future.

REPORTS OF THE STANDING COMMITTEES –

Student Affairs Committee

Trustee Larry Skinner, Chair of the Student Affairs Committee, introduced Ms. Irma Aguirre, Executive Director of Student Affairs, to present her report.

Information Item No. 1: Student Affairs. Ms. Aguirre announced that Student Affairs added daily Pop-Up Hours across campus to provide students with a wide range of services the University offers.

Information Item No. 2: Health and Wellness. Ms. Aguirre commended the Student Affairs Success Coaches for their consistent connection with students in health and wellness during this unprecedented time.

Information Item No. 3: Intramurals and Student Activities. Ms. Aguirre reported that Student Affairs continues to provide various outlets to keep students motivated and engaged throughout the semester. Campus activities and intramural offerings have been increased for students to participate during the pandemic.

Information Item No. 4: Career Services and Professional Development. Ms. Aguirre reported that the Center for Career and Professional Development will be hosting a Career Development Expo virtually, March 24-April 7, 2021. Currently, a total of 40 employers and graduate schools will be participating.

Academic Affairs Committee

Trustee James Raith, Chair of the Academic Affairs Committee, introduced Ms. Kizzy Morris, Provost, to present her report.

Information Item No. 1: Student Success. Provost Morris discussed the HyFlex student learning option. Additionally, Provost Morris provided an update regarding the Honors Academy and the upcoming Honors Conference, April 21-23, 2021. Provost Morris also provided an update regarding the student outreach and curricular opportunities for Cheyney Biology students and the Wistar Institute.

Information Item No. 2: Transforming Academics. Provost Morris provided an update of the Cheyney Academic Retention Enrichment and Support (CARES) Program, as well as the collaborative efforts of the Academic Success Center and Title III Office to enhance academic support services toward STEM students. Provost Morris also updated the Council regarding the TRiO SSS program.

Finance & Administration Committee

Trustee Samuel Patterson, Chair of the Finance & Administrative Services Committee & Strategic Planning, introduced Ms. Cynthia Moultrie, Executive Director of Finance and Administration, to present her report.

Action Item No. 1: Purchase Orders & Contracts in Excess of \$9,999.99, July 1, 2020 through December 31, 2020. Trustee Patterson made a motion to approve the purchase orders and contracts in excess of \$9,999.99, July 1, 2020 through December 31, 2020. This motion was seconded by Chairman Bogle, and the motion carried.

Information Item No. 1: December Year-to-Date Budget to Actual. Ms. Moultrie reported on the financial statements Year-to-Date Actuals through December 31, 2020.

Information Item No. 2: Vanguard Scholarship Endowment Fund and The Philadelphia Foundation. Ms. Moultrie discussed the statements and endowment details as of December 31, 2020 in the amount of \$1,607,869.87.

University Relations Committee

Trustee Robert Traynham, Chair of the University Relations committee, introduced Ms. Cynthia Moultrie, Executive Director of Finance & Administration, to present her report.

Information Item No. 1: University Grants and Contracts Report – July 1, 2020 – December 31, 2020. Ms. Moultrie reported on the summary of receipts in the amount of \$4,923,916.42.

Information Item No. 2: University Donations Report – July 1, 2020 to December 31, 2020. Ms. Moultrie reported on the summary of receipts in the amount of \$151,139.99.

Information Item No. 3: The Cheyney Foundation Fundraising Report – July 1, 2020 to December 31, 2020. Ms. Moultrie reported on the summary of gifts in the amount of \$38, 323.34.

Chairman Bogle requested a motion to approve the reports of the standing committees. This motion was moved by Trustee Patterson, seconded by Trustee Skinner, and the motion carried.

AJOURNMENT –

With no further business having to be attended to, Chairman Bogle requested a motion to adjourn the March 16, 2021 Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was moved by Trustee Patterson, seconded by Trustee Spencer, and the motion carried. The meeting adjourned at 2:02 P.M.

Submitted By:

Irene Scheivert

Recording Secretary

Approved:

Robert Traynham

Secretary to the Council of Trustees