CHEYNEY UNIVERSITY OF PENNSYLVANIA
WITHDRAWAL FROM CLASS (WC) FORM

This form does not withdraw you from the University

_____ $5.00 CHARGE PER COURSE

Please PRINT clearly

STUDENT NAME: _____ **ID #** _____

SEMESTER and YEAR_____

	COURSE	SECTION	TITLE	INSTRUCTOR'S SIGNATURE
WC				
WC				

_____ _____ _____ _____

Student's Signature **Date** **(Print) Advisor or Dept. Chair's Name** **Date**

_____ _____

Registrar's Office Processor **Date** **Advisor or Department Chair's Signature**

Instructions: Fill out this form completely including securing the signature of the instructor or department chairperson. After payment for each withdrawn course has been with the Bursar's Office, this form must then be submitted to the Registrar's Office for processing. A final grade of "WC" will be posted on the transcript for each withdrawn course. This "WC" grade posting process does not reduce or change the student's registered credit status. If this form is not remitted to the Registrar's Office after payment is made, the student will still be considered enrolled in the course (regardless of attendance activity) and will receive a final grade for all coursework that was submitted, which could equate to a "F".