Cheyney University
Understanding Your Student Class Schedule

You can access a copy of your class schedule on your PowerCampus Self-Service portal through the CheyneyHub App or on the website at https://www.cheyney.edu/selfservice.

On the left side of the window, log into the site using the credentials that you received from IT.

Once you log-in, click on the Classes tab and then click on the Schedule link. Please ensure that you are viewing the current semester (Fall 2020).

You may have an option to adjust your schedule throughout the Add/Drop period each semester. Please check with your academic advisor or Academic Learning Community (GAC120/GAC121) faculty before altering your schedule. To adjust your schedule, click on the Register link and follow the on-screen instructions from there.

Your classes may be delivered in different formats. Carefully review your schedule for the:

- **Duration** which tells you the class start and end dates.
- **Course/Course Type/Section/Course Name** which when clicked will provide additional information about the class including a course description, total number of credits, prerequisite courses, and course department. E.g. HCA124/Lecture/01 – Fundamental of Radio Production I.
- **Schedule** which lets you know the course meeting days and times and/or delivery method (e.g. Online). Please note Online classes with meeting times between 12:00 AM and 5:00 AM are done at your pace, and do not include “live” lectures done at that time.
- **Instructor(s)** names to let you know the assigned professor of the class. Please know that you can check the Faculty directory online for the professor contact information.

Please see below for examples of different class delivery formats for the semester. If you have questions about your class schedule, you may reach out to your academic advisor, department chair, Academic Learning Community faculty, Registrar’s Office, or the Provost’s Office.

**Examples of Different Class Delivery Formats**

**IN-PERSON (FACE-TO-FACE) CLASSES WITH SPECIFIC MEETING TIMES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Type</th>
<th>Schedule</th>
<th>Duration</th>
<th>CEUs</th>
</tr>
</thead>
<tbody>
<tr>
<td>HCA124/Lecture/01 - Fundamental Radio Production I</td>
<td>3.00</td>
<td>Credit</td>
<td>Mon, Wed, Fri 11:30 AM - 12:20 PM</td>
<td>9/10/2020 - 11/20/2020</td>
<td>0.00</td>
</tr>
</tbody>
</table>

*Note: The Building and Room assigned to In-Person classes because you need to be in that location for the “live” lecture with the professor.*
ONLINE CLASSES WITH NO SPECIFIC MEETING TIMES

Note: Online classes with no specific weekly meeting times do not have specific days or times for you to complete the work. Please check the class syllabus and with the professor for their expectations of you to participate in the class and information/deadlines to complete assignments. This type of delivery format is often referred to as Online Asynchronous.

ONLINE CLASSES WITH SPECIFIC MEETING TIMES

Note: Online classes with specific weekly meeting days and times require you to participate during those specified meeting days and times. Live lectures will be delivered by the assigned professor(s). Please check the class syllabus and with the professor for instructions on how to log-in to participate. This type of delivery format is often referred to as Online Synchronous.

INDIVIDUALIZED INSTRUCTION CLASS WITH SPECIAL MEETING ARRANGEMENTS

Note: Individualized Instruction classes are designed for you to work with the professor one-on-one. Typically, these classes are only available for juniors or seniors who are nearing graduation. Students must obtain special permission to take these types of classes. The assigned professor will let you know specific participation instructions.

Where do I find my Coursework Information?

Coursework information including a class syllabus and textbook(s) are available through the University’s Learning Management System, D2L. Access D2L using the credentials that you received from IT. You can link to D2L in the CheyneyHub App or online at https://cheyney.desire2learn.com/d2l/login. Once you login, ensure that you are in the correct semester and then click on the icon that represents your class to begin.