

CHEYNEY UNIVERSITY OF PENNSYLVANIA

Council of Trustees

Minutes of the Quarterly Public Meeting

December 17, 2019

Marcus Foster Student Union Center Auditorium

In Attendance:

Council of Trustees

Mr. Robert W. Bogle, *Chairman*
Mr. Samuel Patterson, *Chair*
Finance & Administrative Services Committee
& Strategic Planning
Mr. Larry C. Skinner, *Chair*
Student Affairs Committee
Mr. Leon R. Spencer, Jr., *Member*
Mr. Joseph Wells, *Member*
Mr. Vincent Gordon, *Member*

Absent:

Mr. Robert Traynham, *Chair*
University Relations Committee
Mr. James Raith, *Chair*
Academic Affairs Committee
Dr. Audrey Bronson, *Member*
Honorable Vincent J. Hughes, *Member*

Administration

Mr. Aaron Walton, *President*
Ms. Kizzy Morris, *Provost*
Ms. Cynthia Moultrie, *Executive Director of*
Finance & Administration
Mr. James Lewis, *Executive Director of*
Operations Management
Ms. Robin Coward, Esq., *Executive Director of*
Institutional Effectiveness, EEO & Title IX
Mr. Jeff Jones, *Executive Director of*
Enrollment Management
Mr. Clifton Anderson, *Senior Advisor & Chief*
Strategist
Ms. Erika Shehata, *Director of Institutional*
Effectiveness & Research
Ms. Elisabeth Burton, *Director of Housing*
Operations

The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Tuesday, December 17, 2019, in the Marcus Foster Student Union and Alumni Center Auditorium. With a quorum present and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman Robert W. Bogle opened the meeting at 1:12 P.M.

APPROVAL OF MINUTES –

Chairman Bogle requested a motion to approve the Cheyney University of Pennsylvania Council of Trustees Quarterly Public Meeting minutes of October 8, 2019. This motion was seconded by Trustee Spencer, and the motion carried.

PUBLIC COMMENT –

Dr. Beth Jo Mullaney, Faculty APSCUF President, discussed shared governance at the System level.

PRESIDENT'S REPORT -

President Walton reported the following:

- The journey to transform Cheyney University will continue with the Middle States Commission on Higher Education's reaffirmation of the University's accreditation. A campus celebration marked the occasion at

which the Commission's expectations were conveyed to the internal campus community. Also discussed was the University's plan to leverage some of its unused and underutilized real estate. This plan is part of the strategy to re-establish Cheyney as a premier academic institution, provide paid internships for students, and generate revenue to pay down debt and balance the budget.

- On January 29, 2020, Cheyney's Middle States liaison will visit to inform the campus community of two commitments that were made during Cheyney's appearance before the commission. One pertains to Governor Wolf's commitment to eliminate Cheyney's debt to PASSHE, and the other is the final payment arrangements to reimburse the U.S. Department of Education the \$14.3m owed as a result of inaccurate financial aid awards made during years 2011-2014. Both issues must be resolved by late March 2020.
- The University will continue to partner with Mosaic, Inc. to attract appropriate business entities that will fulfill the intent of the two University fitters for decision making – what is in the best interest of Cheyney students and what helps preserve Cheyney University.
- The Institute for the Contemporary African American Experience will provide the umbrella structure for the public and private partnerships and will be comprised of the following:
 - Healthcare
 - Research
 - Agribusiness
 - Education
 - Technology
 - Criminal Justice
- Rounding out the University's plan for financial stability, Phase II of the Resurgence fundraising campaign will be launched in the latter part of January, with a goal of raising \$5.5m by June 30, 2020 in fulfillment of a \$10m cumulative goal.

Important Dates –

- Cheyney University will celebrate its 183rd Founder's Day on February 26, 2020, which will culminate with a stage performance to be held in the Marian Anderson Music Center.

Enrollment Management

President Walton called upon Mr. Jeff Jones, Executive Director of Enrollment Management, who reported the following regarding enrollment:

- Enrollment Management continues to focus on its enrollment and retention goals.
- The University has extended 933 offers of admission for fall term 2020.
- The academic profile for fall 2020 freshman students:
 - Accepted/Deposited Students = Average SAT is 1060 and GPA is 3.52
 - Accepted/Deposited Keystone Honors Students = Average SAT is 1090 and GPA is 3.61

Institutional Effectiveness and Research

President Walton called upon Ms. Erika Shehata, Director of Institutional Effectiveness and Research, who reported the following regarding spring enrollment:

- Spring 2020 budgeted headcount: 550
- Continuing students currently registered: 346
- Additional students to enroll (with balances): 204

Operations Management

President Walton called upon Mr. James Lewis, Executive Director of Operations Management, who reported the following regarding facilities management:

- The new maintenance contractor, U.S. Facilities, is engaged in campus activities and fully staffed.
- As part of campus monetization, there is a new tenant in the Science Center, Navrogen, a cancer research firm.
- Due to the tornado that touched down in Thornbury Township, the University experienced power losses. Repairs have been completed to the main electrical switchgear to help reduce future outages.

Institutional Effectiveness, EEO and Title IX

President Walton called upon Robin Coward, Esquire, Executive Director of Institutional Effectiveness, EEO & Title IX, who reported the following regarding Title IX and Athletics:

- In conjunction with the "It's on Us" grant committee, Title IX sponsored several student programs geared toward the prevention of sexual assaults and other forms of sexual harassment on campus. Programs included, The Clothesline Project, The Escalation, and the Second Annual Blue and White Dinner.
- Current Spring Intramural Sports offerings include flag football, soccer, kickball, and wiffleball.

REPORTS OF THE STANDING COMMITTEES -

Academic Affairs Committee

Chairman Bogle introduced Ms. Kizzy Morris, Provost, to present her report.

Information Item No. 1: Student Success. Ms. Morris provided an update regarding The Cheyney Hub and Parent Portal. Ms. Morris also provided an update on the Majors and Minors Fair and One Stop Registration Services.

Information Item No. 2: Transforming Academics. Ms. Morris announced the retirement of Professor Bradley Buchner. Ms. Morris also discussed the Aspiring to Educate Program, a pilot program spearheaded by the School District of Philadelphia. The program aims to diversify the city's educator pool. A first of its kind in the nation, the partnership is between the School District of Philadelphia, Pennsylvania Department of Education, the Community College of Philadelphia, and Cheyney, West Chester, Temple, Drexel, Arcadia and Cabrini universities.

Finance and Administration

Trustee Samuel Patterson, Chair of the Chair of the Finance and Administrative Services Committee & Strategic Planning, introduced Ms. Cynthia Moultrie, Executive Director of Finance and Administration, to present her report.

Action Item No. 1: Approval of Purchase Orders and Contracts in Excess of \$9,999.99. Trustee Patterson requested a motion to approve Purchase Orders and Contracts in Excess of \$9,999.99. This motion was seconded by Trustee Spencer, and the motion carried.

Information Item No. 1: FY 2019 Actuals vs. Budget and FY 2020 Budget. Ms. Moultrie discussed expenditures through November 30, 2019 and the 2020 budget.

Information Item No. 2: Vanguard Scholarship Endowment Report. Ms. Moultrie reported endowment details as of November 30, 2019 in the amount of \$1,477,391.01.

Campus Life and Student Affairs

Trustee Larry Skinner, Chair of the Student Affairs Committee, introduced Ms. Elisabeth Burton, Executive Director of Campus Life and Student Affairs, to present her report.

Information Item No. 1: Advancing Student Achievement and Success. Ms. Burton provided an update regarding Housing and Residence Life student leadership initiatives. Ms. Burton also provided an update on the successful coat drive sponsored by the Delaware Valley Chapter of The Links, Inc.

University Relations

Chairman Bogle introduced Ms. Cynthia Moultrie, Executive Director of Finance and Administration, to present her report.

Information Item No. 1: University Grants and Contracts Report, July 1, 2019-June 30, 2020. Ms. Moultrie reported on the summary of receipts (July 1, 2019 to November 30, 2019) in the amount of \$3,449,480.95.

Information Item No. 2: University Donations Report, July 1, 2019-June 30, 2020. Ms. Moultrie reported on the summary of gifts for the first quarter, July 1, 2019 to September 30, 2019.

Information Item No. 3: The Cheyney Foundation Fundraising Report, July 1, 2019-June 30, 2020. Ms. Moultrie reported on the summary of scholarships and general operating funds for the first quarter, July 1, 2019 to September 30, 2019 in the amount of \$86,253.31.

CHAIRMAN'S REMARKS –

On behalf of the Council, Chairman Bogle applauded and thanked President Walton for his exceptional leadership and the campus community for their hard work and effort to ensure a successful Middle States reaccreditation.

ADJOURNMENT –

With no further business having to be attended to, Chairman Bogle requested a motion to adjourn the December 17, 2019 Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was seconded by Trustee Wells, and the motion carried. The meeting adjourned at 2:15 P.M.

Submitted By:

Irene Scheivert

Irene Scheivert
Recording Secretary

Approved:

Robert Traynham

Robert Traynham
Secretary to the Trustees