The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Tuesday, December 18, 2018 in the Marcus Foster Student Union and Alumni Center Auditorium. With a quorum present and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman Robert W. Bogle opened the meeting at 1:16 P.M.

CHAIRMAN’S REMARKS –

Chairman Bogle welcomed members in attendance from the Cheyney University National Alumni Association. Mr. Bogle also thanked and recognized Mr. Alphonso Coleman, Jr., President of the Cheyney University National Alumni Association for his service as President, and welcomed Mr. Kevin Guile, President-Elect of the Alumni Association.

APPROVAL OF MINUTES –

Chairman Bogle requested a motion to approve the Cheyney University of Pennsylvania Council of Trustees Quarterly Public Meeting Minutes of September 18, 2018. Trustee Patterson made a motion to approve the minutes. This motion was seconded by Trustee Gordon, and the motion carried.
PUBLIC COMMENT –

Ms. Joan Harris, Class of 1974, asked when Founder’s Day will be celebrated in 2019. President Walton responded that the date and time will be announced shortly.

Mr. Alphonso Coleman, Jr., President of the Cheyney University National Alumni Association, agreed that there should be a Founder’s Day celebration. Additionally, Mr. Coleman introduced Mr. Kevin Guile, President-Elect of the Cheyney University National Alumni Association. Mr. Guile stated that he looks forward to working with the Council and members of the Alumni Association for the betterment of Cheyney University.

Ms. Gaynelle Lewis, Class of 1973, announced that the Alumni Association has awarded $75,000 in scholarships for the 2018-2019 academic year and will continue to do so for the winter and spring terms.

PRESIDENT’S REMARKS -

President Walton reported the following:

- The Middle States Commission has granted the University a second and final extension of accreditation through August 15, 2019. The Commission’s rationale for this decision is based upon the expectation that the University’s outstanding financial issues will be resolved by next August. This is the University’s major focus.
- The University continues to work to increase enrollment.
- As part of the branding component, the University is revamping its website, which will be unveiled during the first quarter of 2019.
- The University continues to work on establishing outside partnerships and with each partnership, ensuring that Cheyney students have the potential to obtain paid internships and training opportunities.
- The University continues to work with the Department of Education in the area of HCM2 to receive reimbursement due to the University in the amount of $14.5 million for front aid. HCM2 is the result of the University’s 2015 self-reporting to the agency regarding the incorrect administration of financial aid in the amount of $29.5 million during school years 2001 through 2013.
- The University will be hosting a Summer Bridge Program during the summer of 2019.
- The University continues to work to balance the budget, which is an important and difficult challenge. There is a need for outside contributions toward the University’s operating expenses. It is vital that the University improves its financial position. If this is not done, the University faces non-renewal of its accreditation.

REPORTS OF THE STANDING COMMITTEES -

Academic Affairs Committee

Trustee James Raith, Chair of the Academic Affairs Committee, introduced Dr. Bradley Buchner, Interim Provost, to present his report.
Information Item No. 1: Academic Success Center. Dr. Buchner reported that there has been an increase of approximately 20% in the student usage of services provided by the Academic Success Center in fall 2018, as compared to fall 2017. In addition, tutoring appointments have increased by 25% and students utilizing the computer labs has increased by approximately 30%.

Information Item No. 2: Center for Instructional Design and Digital Innovation. Dr. Buchner discussed the ongoing activities of the Center, which is charged to design, develop, and implement programs to address Strategic Goal 1, Objective 2: Enhance the Teaching and Learning Environment. Faculty centered workshops and consultations were held.

Information Item No. 3: Keystone Honors Academy. Dr. Buchner discussed the collaborative efforts between the Honors Academy and Enrollment Management. Further discussion ensued.

Information Item No. 4: Relocation of Offices/Classrooms. Dr. Bucher reported that in an effort to maximize office and classroom space, all offices and classrooms have been moved from the Marian Anderson Music Center to other campus locations.

Campus Life and Student Affairs

Trustee Larry Skinner, Chair of the Student Affairs Committee, introduced Ms. Elisabeth Burton, Executive Director of Campus Life and Student Affairs, to present her report.

Information Item No. 1: Division of Campus Life and Student Affairs Update – Fall 2018. Ms. Burton provided highlights of some of the student-focused activities that took place during the fall semester:

- The Center for Career and Professional Development hosted Career Development Marketplace, Inc. on September 12, 2018. The “Marketplace” is an online resource for student internships and employment opportunities. It is the intent of the Center to ensure that students have as many internship opportunities as possible.
- The Life Coaches are continuing to build a positive rapport among the student population. Students are growing increasingly accustomed to reach out to them as a “front line” resource.
- New equipment has been ordered for the Fitness Center in the Student Union.
- Student Activities collaborated with various campus departments and organizations to register students, present forums and facilitate the voting process during the past election season. Organizations involved in the effort include The LINKS, Next Gen America, PA Poor People’s Campaign, NAACP, Delaware County Quakers, faculty, and local politicians.

Enrollment Management

Chairman Bogle introduced Mr. Jeff Jones, Executive Director of Enrollment Management, to present his report.

Mr. Jones stated that applications for admission are up 30 percent, as compared to last year, and the average grade point average for incoming Cheyney students who have already paid a deposit is 3.25. In addition, Mr. Jones provided a brief overview regarding the strategic direction the University is taking as it pertains to recruitment territories and event participation. Further discussion ensued.
University Relations

Chairman Bogle provided a brief summary of gifts to the University, dating July 1, 2018 to December 3, 2018. Further discussion ensued.

Finance and Administration

Trustee Samuel Patterson, Chair of the Finance and Administrative Services Committee, introduced Ms. Cynthia Moultrie, Executive Director of Finance and Administration to present her report.

Action Item No. 1: Purchase Orders and Contracts in Excess of $9,999.99. Trustee Patterson made a motion to approve the purchase orders and contracts in excess of $9,999.99. This motion was seconded by Trustee Raith, and the motion carried.

Information Item No. 1: Year-to-Date Actuals vs. Budget through September 2018; Other Revenues Update and Expense Comparison. Ms. Moultrie discussed expenditures that are reflected to be under budget and anticipated revenue from grants and fundraising.


ADJOURNMENT –

With no further business having to be attended to, Chairman Bogle requested a motion to adjourn. Trustee Patterson made a motion to adjourn the December 18, 2018 Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was seconded by Trustee Spencer, and the motion carried. The meeting adjourned at 2:10 P.M.

Submitted By: Approved:

Irene Scheivert Robert Traynham
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Recording Secretary Secretary to the Trustees