CHEYNEY UNIVERSITY OF PENNSYLVANIA

Council of Trustees

Minutes of the Quarterly Public Meeting

September 18, 2018

Marcus Foster Student Union Center Auditorium

In Attendance:

Council of Trustees

Mr. Robert W. Bogle, *Chairman*
Mr. Samuel Patterson, *Chair*
Finance and Administrative Services Committee and Strategic Planning
Mr. James Raith, *Chair*
Academic Affairs Committee
Mr. Larry C. Skinner, Chair
Student Affairs Committee
Dr. Audrey Bronson, *Member*
Mr. Joseph Wells, *Member*
Mr. Joseph Wells, *Member*
Mr. Leon R. Spencer, Jr., *Member*
Mr. Vincent D. Gordon, *Member*

Administration

Mr. Aaron Walton, *President*
Dr. Tara E. Kent, *Provost*
Ms. Elisabeth Burton, *Executive Director of Campus Life and Student Affairs*
Robin Coward, Esquire, *Executive Director of Institutional Effectiveness, Director EEO & Title* IX
Mr. Jeff Jones, *Executive Director of Enrollment Management*
Ms. Cynthia Moultrie, *Executive Director of Finance and Administration*

The Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees was held on Tuesday, September 18, 2018 in the Marcus Foster Student Union and Alumni Center Auditorium. With a quorum present and notice of meeting duly exercised in accordance with Trustee By-Laws, Chairman Robert W. Bogle opened the meeting at 1:10 P.M.

CHAIRMAN'S REMARKS –

Chairman Bogle welcomed members in attendance from the Cheyney University National Alumni Association and Ms. Stacey Browning, Executive Assistant of The Cheyney Foundation.

APPROVAL OF MINUTES –

Chairman Bogle requested a motion to approve the Cheyney University of Pennsylvania Council of Trustees Quarterly Public Meeting Minutes of June 19, 2018. Trustee Patterson made a motion to approve the minutes. This motion was seconded by Trustee Skinner, and the motion carried.

PUBLIC COMMENT –

Mr. Alphonso Coleman, Jr., President of the Cheyney University National Alumni Association, complimented Mr. Jeff Jones, Executive Director of Enrollment Management and the University's Enrollment Management team regarding the high caliber of students that have been recruited and admitted to the University.

Mr. Coleman inquired as to when the official groundbreaking will take place for the building of a new multi-purpose facility. President Walton responded that there is work to be completed before a groundbreaking can occur. Alumni will be kept informed of all developments.

Mr. Coleman asked if the University has medical personnel on campus. President Walton responded that Ms. Elisabeth Burton, Executive Director of Campus Life and Student Affairs, will address this issue in her report.

Mr. Junious Stanton, Class of 1969, congratulated Trustee and alumna Dr. Audrey Bronson and alumnus Craig Wellburn on their selection for induction into The National Black College Alumni Hall of Fame Foundation. The ceremony will take place at the Foundation's 33rd Annual Hall of Fame Induction Ceremony on Friday, September 28, 2018 in Atlanta, Georgia.

Ms. Marion Haliburton, Class of 1970, inquired as to why the hours of the library are limited during weekends. President Walton responded that he will look into the library hours.

Mr. George Walker, Class of 1976, inquired as to why the Cheyney Road entrance to campus is closed. President Walton responded that closing the gate is in line with the campus safety plan. The University wants to be aware of who is on campus at all times. Everyone must enter campus through the front gate.

PRESIDENT'S REMARKS -

President Walton stated that as the University begins year two under his leadership, Cheyney will be more focused on refining a culture of excellence.

In addition, the President stated that during recent meetings with faculty, staff, students and administrators, he shared a letter that came from the father of an incoming freshman (a copy will be shared with the Trustees). In summary, this parent, which he sees as representative of most parents, was impressed with the initial touch points during freshman orientation and took this as a mandate to continue to refine the culture and safety of this historic University. It rests on the three pillars of Cheyney University's Vision Statement. It also emphasizes the Core Values: Scholarship, Diversity, Responsibility, Integrity and Service.

President Walton stated that Cheyney University has an excellent opportunity to reset the clock. With the announcements of the partnerships and prospects of obtaining paid internships for a large majority of Cheyney students, it could change a student's potential. However, with large attention comes additional scrutiny, and we have to be diligent on how we represent the University in all settings.

In conclusion, the President stated that in less than two months, Cheyney University will learn the decision of its Middle States accreditation. The University has been preparing responses for each of the issues that

stand in the way of full accreditation, and is confident that the University has demonstrated its ability to deliver.

REPORTS OF THE STANDING COMMITTEES -

Finance and Administration

Trustee Samuel Patterson, Chair of the Finance and Administrative Services Committee, introduced Ms. Cynthia Moultrie, Executive Director of Finance and Administration to present her report.

Action Item No. 1: Purchase Orders and Contracts in Excess of $9,999.99. Trustee Patterson made a motion to approve the purchase orders and contracts in excess of $9,999.99. This motion was seconded by Trustee Gordon, and the motion carried.

Action Item No. 2: Approval of FY 2018/2019 Fees, Dormitory and Meal Plans. Trustee Patterson made a motion to approve the FY 2018/2019 Fees, Dormitory and Meal Plans. This motion was seconded by Chairman Bogle, and the motion carried.

Campus Life and Student Affairs

Trustee Larry Skinner, Chair of the Student Affairs Committee, introduced Ms. Elisabeth Burton, Executive Director of Campus Life and Student Affairs, to present her report.

Information Item No. 1: Division of Campus Life and Student Affairs Update – Fall 2018

Ms. Burton reported that the following organizations are utilizing campus space for meetings and events:

- Delaware County Chapter of the Pennsylvania Legislative Black Caucus (October 20th).
- Anger2Action (October 26th-28th).
- St. Simon and Jude CYO is utilizing the football field for soccer practice (September-November).
- Pennsylvania Department of Transportation will be utilizing classroom space in Carnegie Hall (November), and continues to use the upper lot for motorcycle driving courses and tests.

The Office of Information Technology has relocated to office space on the third floor of Marcus Foster from Vaux Logan.

Computer labs have been set up in the 1837 Lounge and study rooms of the Living Learning Center. Residents now have 24 hour computer access.

Ms. Christa Cobb, Director of Communications and Social Responsibility, is the new advisor of the Student Government Association.

Student Activities continues to plan events for students throughout the fall semester that include cultural trips, wellness events and seminars, and concerts.

Religious services occur on Sunday mornings at 10:00 A.M. in the Student Union.

Currently, and in accordance with Pennsylvania Law, the physician who will be treating Cheyney students is currently undergoing a background check, which should be completed shortly. Any student who has

been sick or injured has been taken for treatment either to an urgent care facility or hospital by Student Affairs staff.

Academic Affairs Committee

Trustee James Raith, Chair of the Academic Affairs Committee, introduced Dr. Tara Kent, Provost, to present her report.

Information Item No. 1: Expansion of Student Success and Retention Services

Dr. Kent reported that Cheyney University continues to emphasize retention services as an institutional priority. Organizational changes have enabled the University to design a set of programs focused on student success – bridging services provided within academic affairs and student affairs.

Additionally, Dr. Kent reported that newly designed and enhanced student success programs and services include the First Year Experience Program, Learning Communities Program, expanded services within the Academic Success Center and The Center for Instructional Design and Teaching Innovation: Faculty Development Activities.

Information Item No. 2: Academic Success Center

Dr. Kent announced that in July, Mr. Julani Ghana was appointed as the new Director of the Academic Success Center. Mr. Ghana has spent over two decades in the areas of student educational and career development, student success and retention, university admissions, multi-cultural student recruitment and educational consulting. As Director of the Academic Success Center, Mr. Ghana will work with the campus community to design support programs, tutorial services, supplementary instruction, writing assistance and academic intervention strategies to improve student success and retention.

Information item No. 3: First Year Experience

Dr. Kent explained that The First Year Experience Program (FYE) is designed to support student success and increase student retention. In addition, the FYE program continues to implement major changes in program structure and content to ensure a high level of efficiency and quality programming. Implementations include the design of Discovery Day activities, redesign of the Freshman Seminar class, the Student Success Series and the newly restructured peer mentor program.

Informational Item No. 4: Center for Instructional Design and Teaching Innovation

Dr. Kent explained that the services of the Center have been expanded to provide an array of services to support faculty development. Activities undertaken by the Center during the period of May to August 2018 include Zoom implementation, Pearson Publishing, Power Campus and Discovery Week.

Information Item No. 5: Keystone Honors Academy

Dr. Kent announced that Cheyney seniors Megan Sowersby and Nina-Simone Beave participated in the PASSHE Summer Abroad program in Vienna Austria from May 14, 2018 to June 4, 2018.

In addition, Dr. Kent announced that 12 Cheyney students received the Bond-Hill Scholarship from the fall 2018 semester and 55 members of the Keystone Honors Academy received their degrees from Cheyney University on May 12, 2018.

Enrollment Management

President Walton introduced Mr. Jeff Jones, Executive Director of Enrollment Management, to present his report.

Mr. Jones announced that Admissions recruiters plan to visit 300 high schools over the fall semester and will visit every high school within a 30 to 40 mile radius of the University.

Mr. Jones reported that the University recently purchased a list from The College Board of prospective students that are academically solid with SAT scores of 1080 to 1600. Math scores are averaging 900 to 1140. It is Cheyney's intent to recruit and admit prospective students of this caliber to the University.

ADJOURNMENT –

With no further business having to be attended to, Chairman Bogle requested a motion to adjourn. Trustee Patterson made a motion to adjourn the September 18, 2018 Quarterly Meeting of the Cheyney University of Pennsylvania Council of Trustees. This motion was seconded by Trustee Wells, and the motion carried. The meeting adjourned at 2:06 P.M.

Submitted By:

Irene Scheivert

Irene L. Scheivert
Recording Secretary

Approved:

Robert Traynham

Robert Traynham
Secretary to the Trustees