



Student Financial Services
1837 University Circle
P.O. Box 200
Cheyney, PA 19319

Email: financialaid@wolf.cheyney.edu
Phone: 610-399-2302

2019-2020 DEPENDENCY OVERRIDE REQUEST

Student's Information

_____	_____	_____	_____	
Student Last Name	First Name	Middle Initial	CU Student ID #	
_____	_____	_____	_____	
Street Address	City	State	Zip	Home/Cell Phone Number

Step 1: Determining Eligibility

For determining eligibility for Federal Student Financial Aid, a student is automatically Independent if:

- The student was born before January 1, 1996
- The student is married
- The student is working on a master's or doctoral degree or graduate certificate program
- The student is currently serving on active duty in the U.S. Armed Forces for purposes other than training
- The student is a veteran of the U.S. Armed Forces
- The student has a child or children who receive more than half support from the student
- The student has dependents who live with the student **and** receive more than half support from the student
- The student is an orphan (both parents are deceased)
- The student was in foster care or was a ward of the court at any time since the student turned age 13
- The student is an emancipated minor as determined by a court in the student's state of legal residence
- The student is or was in legal guardianship as determined by a court in the student's state of legal residence
- At any time on or after July 1, 2018 the student's high school or school district homeless liaison determined that the student was an unaccompanied youth who was homeless or was self-supporting and at risk of being homeless.
- At any time on or after July 1, 2018 the director of an emergency shelter or transitional housing program funded by HUD determined the student was an unaccompanied youth who was homeless or was self-supporting and at risk of being homeless.
- At any time on or after July 1, 2018 the director of a runaway or homeless youth basic center or transitional living program determined the student was an unaccompanied youth who was homeless or was self-supporting and at risk of being homeless.

Students not meeting one or more of these criteria are considered DEPENDENT by the US Department of Education.

As a student, you are NOT considered Independent if:

- Your parents are unwilling to assist you financially
- You consider yourself financially independent from your parents
- Your parents are unwilling to provide information for the application process
- You are in a disagreement with your parents
- You live in a different residence than your parents
- You claim yourself on your federal income tax return (or your parents do not claim you)

While these circumstances may commonly indicate the independence of an individual, the US Department of Education has specifically stated they do NOT qualify a student for Independent status. Schools are prohibited from granting a dependency override on these conditions.

Students may request a Dependency Override IF...

- You can document a continued relationship with your parent(s) is physically and/or emotionally detrimental.
- Your parent(s) permanently reside in a country with which the United States does not maintain normal diplomatic relations.
- If you have an unusual circumstance other than those listed, mark this box and **continue to Step 2.**

Step 2: Mark the item and provide documentation for your situation

___ I am estranged from my parents due to irreparable family breakdown (i.e. abuse and/or neglect).

Include: 2 signed and dated letters from professional third parties on company letterhead, from whom you sought support and/or advice specific to your claim.

*A professional third party is defined as a person from whom you have sought assistance and who has no financial or personal interest in the outcome of this application. (i.e. high school counselor, teacher, therapist, physician, clergy) **Relatives, employers, friends, etc., cannot supply this information.***

___ I have been supported by an agency (e.g., child protective services) for reasons other than personal choice.

Include: A letter from the agency supporting your request

___ My custodial parent is deceased and I have had no contact or support from my non-custodial parent since _____.

Include: A copy of the death certificate for the custodial parent **AND**
Provide name of non-custodial parent: _____ **AND**
Provide last known address of non-custodial parent _____ **AND**

Attach a signed and dated letter from a professional third party from whom you have sought support and/or advice.
*A professional third party is defined as a person from whom you have sought assistance and who has no financial or personal interest in the outcome of this application. (i.e., high school counselor, teacher, therapist, physician, clergy) **Relatives, employers, friends, etc., cannot supply this information.***

___ My parents live in a country with which the United States does not maintain normal diplomatic relations.

Include: Name of country: _____
Proof of parent(s) permanent residency in that country (e.g. copy of parent passport)

Step 3: Required Documentation for all requests

___ A signed and dated written statement detailing the circumstances regarding your relationship with your parents

___ A valid 2019-2020 FAFSA application on file with Cheyney University (complete at studentaid.ed.gov/sa/fafsa). Indicate the date it was submitted: _____

___ 2019-2020 Independent Verification Worksheet
Be prepared to submit a Dependent Verification worksheet and your parent(s) 2017 W-2 forms and 2017 IRS Federal Tax Return Transcript if your Dependency Override renewal request is denied

___ If you worked in 2017, attach a copy of all your 2017 W-2 statement(s).
If you need copies, you can request a duplicate from your employer or a 2017 wage transcript can be printed from the IRS at www.irs.gov/transcript.

___ If you were required to file a 2017 federal tax return, attach a 2017 IRS Federal Tax Return Transcript.
To obtain an IRS Federal Tax Return Transcript, one can be printed or ordered from the IRS at www.irs.gov/transcript.

___ If you did not work in 2017, submit a Verification of Non-filing Letter from the IRS, attesting that you did not file a 2017 IRS Federal Income Tax Return. You may obtain The Verification of Non-filing from the IRS by completing and submitting IRS Form 4506-T (select item 7 Verification of Non-filing) at www.irs.gov/pub/irs-pdf/f4506t.pdf. Or use Get Transcript Online at: www.irs.gov/individuals/get-transcript.

By signing this form, I certify all information reported on this form and within the enclosed documentation is complete and correct. I understand that providing false or misleading information may result in a \$20,000 fine, a prison sentence, or both, according to the Higher Education Act of 1965, as amended, Section 490(a). Any false or misleading information is subject to cancellation of all Federal financial assistance.

Student Signature

Date