Cheyney University Policy Number AA-2011-1084

Policy on Pennsylvania State System of Higher Education (PASSHE) Academic Passport

Approved by: Academic Affairs Council/President's Cabinet

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Additional References: N/A

Pennsylvania State System of Higher Education (PASSHE) Academic Passport

Cheyney University participates in the program that applies to students who transfer from Pennsylvania community colleges and other PASSHE institutions.

Under Passport guidelines, students who have earned at least 12 transferable credits with a minimum 2.0 GPA (on a 4.0 scale) from another participating institution will be considered Passport students. A higher GPA will be required to enter some majors.

Cheyney University will make every attempt to transfer previous course work into required general education or major program course requirements. Some courses may transfer as electives. Courses in which a grade of "D" was received at a participating institution may be transferable.

What is Academic Passport?

The Academic Passport is a transfer program designed to facilitate the transfer of students of Pennsylvania community colleges to Pennsylvania State System of Higher Education (PASSHE) universities, and to support the transfer of undergraduate credits earned by PASSHE students to other PASSHE universities. Students who meet the established criteria will be granted an Academic Passport, which will guarantee admission to the university and the fullest consideration of transfer credits.

Academic Passport Criteria and Privileges

Students transferring with an Associate Degree:

- Students who have earned a Pennsylvania community college Associate in Arts (AA) or an Associate in Science (AS) degree, which has a liberal arts/science component of a minimum of 30 credits, will be granted an Academic Passport and will be guaranteed admission to the university if the student has earned a minimum QPA of 2.0 from all institutions attended. The

student must apply for admissions in accordance with the established university policy on admission.

- Guaranteed admission to the university through Academic Passport does not necessarily guarantee admission to specific academic programs. Some academic majors may require higher admission standards than the Academic Passport requirement.
- For those students holding the appropriate associate degree, the letter grades of "D" or above are acceptable to the university. Some academic majors may require that the letter grade of "C" or above be earned for specific course-work.
- Academic Passport students must meet all of the established program admission standards required of indigenous students.
- In the acceptance and application of transfer credits for students holding an Academic Passport, the university will strive to apply all credits earned at the community college towards the completion of the baccalaureate degree. In certain circumstances, such as a change in major or intended program of study, it may not be possible to apply all credits earned at the community college.

Students Transferring From Other Pennsylvania State System (PASSHE) Universities:

- Students transferring from other PASSHE universities who have attained a 2.0 QPA or higher in a minimum of 12 credit hours of college level course-work and hold a minimum 2.0 QPA from all institutions attended hold an Academic Passport and are guaranteed admission to the university. The student must apply for admissions in accordance with the established university policy on admission.
- Guaranteed admission to the university through Academic Passport does not necessarily guarantee admission to specific academic programs. Some academic majors may require higher admission standards than the Academic Passport requirement.
- For those students holding the Academic Passport, the letter grades of "D" or above are acceptable to the university. Some academic majors may require that the letter grade of "C" or above be earned for specific course-work.