

Cheyney University Policy Number AA-2010-1071

Policy on Faculty Summer Employment

Approved by: President's Cabinet/ Academic Affairs Cabinet

History: Issued -- 7/24/09

Related Policies: See ABSCUF Collective Bargaining Agreement

Additional References:

- A. Summer contracts shall be offered no later than May 1. A summer contract may be either a firm contract or a contingency contract at the discretion of the President.

If a firm contract is offered by May 1 and accepted by the faculty member by May 15, it shall be mutually binding.

If a contingency contract is offered by May 1 and accepted by the faculty member by May 15, the following conditions shall apply:

1. The University may cancel the contract at any time before the second class meeting if the number of students is insufficient to cover the direct and indirect costs to the University.
 2. The faculty member may cancel the contract if the faculty member provides notice to the University three (3) weeks before the course is scheduled to begin.
- B. Subject to the approval of the President or his/her designee, summer assignments shall be made by the chairpersons of the departments, giving prior consideration to members of the department who have the qualifications and experience to do the work planned.
- C. The amount of compensation for teaching summer school courses in 2007, 2008, 2009, and 2010 shall be based on the current practices and shall be paid based upon the following:
1. Compensation for 2007 summer employment shall be paid based upon the Fall 1999 salary schedule (Appendix F) to be adjusted to be consistent with the Fall 2001 salary schedule and excluding any chairperson stipend, applied to the faculty member's current rank and step. If faculty members advance in rank and step, summer compensation shall be adjusted accordingly.
 2. Compensation for 2008 and 2009 summer employment shall be paid based upon the Fall 2001 salary schedule (Appendix G) and excluding any chairperson stipend, applied to the faculty member's current rank and step. If faculty members advance in rank and step, summer compensation shall be adjusted accordingly.
 3. Compensation for 2010 summer employment shall be paid based upon the Fall 2005 salary schedule (Appendix H) and excluding any chairperson stipend, applied to the

faculty member's current rank and step. If faculty members advance in rank and step, summer compensation shall be adjusted accordingly.

4. Workload hours for summer employment shall be calculated in the same manner as during the academic year. For example, each contact hour in chemistry, biology, physics, allied health science, and earth science assigned one (1) workload hour during the academic year shall also be assigned one (1) workload hour during the summer, if the course is taught during the summer.
- D. The parties shall agree to a schedule for the payment of summer employment at State Meet and Discuss no later than March 1. The payment schedule so agreed to shall remain in effect unless changed by mutual consent at State Meet and Discuss.