

## **Cheyney University Policy Number AA-2010-1045**

### **Policy on Challenging Courses by Examination**

**Approved by:** President's Cabinet/ Academic Affairs Council

**History:** Revised -2-17-2009

Additional History -- n/a

**Related Policies:** n/a

**Additional References:** n/a

Departments may establish challenge examinations for specific departmental courses. The challenge examination would test mastery of the departmentally designated course material. Departments should notify the Provost's Office of courses for which challenge examinations may be offered, at the beginning of each academic year.

Students who feel they have already mastered the material in a Cheyney course may "challenge the course by examination," taking a test on the course material, rather than enrolling for the course itself. Students may challenge any course for which the examination is available, if they have not received a grade for the course and if the course has been not been waived due demonstrated competency or advanced placement.

Instructions, fee information, and approval forms can be obtained from the departmental office. The examination is given at the convenience of the instructor. The grade earned, with appropriate credit, is entered into the student's record and calculated into the GPA, whether a passing grade is earned or not.