

## AIR CONDITIONING POLICY

Due to the period that our historic residence halls were built, AC units are not permitted. However, students who have a documented health condition that requires air conditioning and are not assigned to an air conditioned residence hall will be required to complete the process below each year. Students with documented health conditions MUST adhere and provide the following:

- Documentation (on official physician and/or medical facility's letterhead) from their medical practitioner indicating the medical need for air conditioning, including the Doctor's signature and contact information.
- This can be emailed to the Housing Office at [housing@wolf.cheyney.edu](mailto:housing@wolf.cheyney.edu)
- The AC unit must be 110 volts, limited to 3500 BTU, and in good condition if not new.

**NOTE: AIR CONDITIONING UNITS MUST BE INSTALLED AND REMOVED BY UNIVERSITY PERSONNEL ONLY. (One installation and one removal per year)**

Students and their family members are not allowed to install AC Units in a student's room due to safety guidelines by the university. Approved AC units through the university will be installed by the university's Facilities department. Any illegal AC units are prohibited and are considered health and safety hazards. Students can be referred to the Judicial Committee for violation of this safety policy.

The installation of a window air conditioner in some residence halls requires the complete removal of the opening portion of the window unit. Once installed students will not have the ability to open the window for fresh air. Due to work schedules, CU maintenance personnel are not able to remove window units for the winter and reinstall them in the spring.