**APPROVAL PAGE FOR PROPOSALS**

**Academic Affairs Council**

**Submission Information**

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| **Cheyney University Policy Number:** | AA 2010-1019 |
| **Policy Type:** | B.S. in Education without Certification |
| **Approved by:** | Academic Affairs Council |
| **History:** | Revised 2-17-2009; Revised 09-26-2018 |
| **Related Policy(s):** | N/A |
| **Additional References:** | N/A |

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| **A: Purpose** | The purpose of this policy is to define the circumstances in which a candidate is permitted to receive a B. S. degree in education, but does not receive certification to teach. |
| **B: Scope** | This policy applies only to candidates who meet one of the following criteria:  a. Withdraw from field experience after meeting with a counselor.  b. Choose not to enter clinical experience but do meet all requirements for Stage III of the  Policy for Admission to Teacher Certification Programs.  c. Have a 3.0 GPA in education courses required for the major and a 3.0 GPA average overall but will not be permitted to participate in clinical experience because they do not meet the other criteria for Stage III of the Policy for Admission to Teacher Certification Programs. |

**Rationale Information**

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| **D. Policy & Procedure(s)**  This policy will be deleted from the catalog because it is no longer offered at Cheyney University.  **Policy on B. S. in Education without Certification**  For the candidates indicated above, the procedure will be the following:  1. The candidate must submit a written request to the chair of his/her department.   2. The chair will submit the candidate’s request with or without the chair’s endorsement to  the Council for Teacher Education for review. This request must include verification of successful completion of 120 credits of instruction or plan for completing credits to satisfy degree credits conditions.   3. If the Council for Teacher Education approves the request, the Dean of the College of Education will notify the candidate in writing and copies of the letter will be sent to the Registrar, candidate’s advisor, Director of Field Experiences and Outreach and the department chair who endorsed the candidate’s.petition.   4. A candidate who has been granted permission to graduate with a B.S. in Education without certification will not be permitted to commence Clinical Experience. If the candidate is granted this status while enrolled in the first eight-week assignment of clinical experience and wants to complete this phase, s/he may be permitted to complete this phase only earning seven (7) semester hours credit.   5. A minimum of 30 semester hours of Education courses approved by the department chair must be completed.  Policy on B. S. in Education without Certification Page 2  6. Permission to graduate with a B.S. in Education without certification shall be recorded on the candidate’s permanent records, and a copy of the Dean’s letter shall be filed with the candidate’s credentials in the Office of the Registrar.   7. It shall be understood that the candidate will not be eligible for re-entry to a teacher certification program at Cheyney University from the date of the Dean’s letter for at  least one calendar year following the candidate’s graduation except by special action of the Council for Teacher Education.   8. Candidates who later request readmission for certification may be granted such by the Dean of the College of Education upon the recommendation of the Council for Teacher Education. For review by the Council the candidate must:  a. Submit appropriate evidence of a renewed interest in or aptitude for teaching, and b. With the assistance of the departmental chair in his/her respective field of certification, develop an outline for an individualized program of study based upon but not confined to completion of one of the “approved programs” currently in effect. A candidate could be required to repeat certain courses successfully completed at an earlier time. |

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| **Date Received from the AAC:** | 10/9/18 |
| **AAC Approval Date:** | 10/8/18 |
| **Provost Signature:** |  |
| **President Signature:** |  |