

Policy Number AA-2010-1052

Policy on Academic Warning, Probation, and Dismissal

Approved by: President's Cabinet/ Academic Affairs Council

History: Revised -2-17-2009

Additional History -- n/a

Related Policies: n/a

Additional References: n/a

A. Purpose

The purpose of this policy is to define the standards for good academic standing, academic warning, academic probation, and dismissal of students for poor academic performance.

B. Scope

This policy applies to all undergraduate students.

C. Key words and phrases:

GPA – stands for grade point average; formerly QPA for quality point average.

D. Policy & Procedure(s)

GOOD STANDING

Undergraduate students must meet the following minimum GPA requirements for continuing enrollment in good standing:

A cumulative GPA of 2.00 or higher is required of all students by the end of their second fulltime semester or at the completion of 24 semester hours for part-time students at Cheyney University. Students earning a GPA lower than 2.00 at the completion of their first semester will receive a LETTER OF NOTIFICATION indicating the student is not meeting university standards and calling attention to the support services that the student may use to remediate academic difficulties.

ACADEMIC WARNING

If, at the completion of the second semester or any subsequent semester, a student's cumulative GPA falls below 2.00, he or she will receive an Academic Warning for the following semester. Part-time students will be evaluated every 12 credits beginning with the completion of 24 credits and will receive an Academic Warning whenever this evaluation shows their GPA to have fallen below 2.0. A student is allowed only one semester of Academic Warning.

In an Academic Warning semester, the student:

- Is required to see his/her faculty advisor and to use University Support Services, such as the Advising Center, to remediate academic difficulties.
- May lose eligibility to receive Financial Aid in the 5th semester or beyond.

- May register for no more than 15 credits for the subsequent semester. With permission of the Department Chair of the Student's program or the Advising Center, a student may register for more credits.

ACADEMIC PROBATION

Should the cumulative GPA of any student who has received an Academic Warning fall below 2.00, the student will be placed on Academic Probation for the subsequent semester. A part-time student who has received an Academic Warning must bring his or her cumulative GPA up to 2.00 or higher within 12 credits attempted, or be placed on Academic Probation.

During the semester of ACADEMIC PROBATION the student:

- Is not considered to be in good academic standing.
- Is prohibited from participating in any intercollegiate activities or leadership positions in student organizations.
- Is required to see his/her faculty advisor and to use University Support Services, such as the Advising Center, to remediate academic difficulties.
- May lose eligibility to receive Financial Aid in the 5th semester or beyond.
- May register for no more than 15 credits for the subsequent semester. With permission of the Department Chair of the student's program or the Advising Center, a student may register for more credits.

No exception to the conditions of Academic Probation may be made without prior approval of the Undergraduate Exceptions Committee. Students may use Summer session grades to return to good standing directly or as the basis for an Undergraduate Exceptions Committee appeal. **DISMISSAL**

A student dismissed from the University following a semester of Academic Probation may seek readmission only under unusual circumstances. Although it is unlikely that a student would be readmitted following academic dismissal, in special situations the student may petition the Appeals Committee to consider a request for readmission and waiver of academic policy under the following conditions:

- Petition for readmission must include a clear statement and evidence indicating the student's potential for academic success.
- If the petition is approved, the student shall be re-admitted on Academic Probation for one semester and must comply with all standing restrictions of Academic Probation in addition to and requirements imposed by the Undergraduate Exceptions Committee.
- If, by the beginning of the following semester in which the student is under Academic Probation, the student's cumulative GPA has not reached a 2.00, the student will be dismissed from the University. Under policy of the University, dismissal is effective immediately before the beginning of the next regular semester. If a student under Academic Probation earns the GPA required for good standing, but then again falls below the required minimum GPA, the student will automatically be dismissed.