

Cheyney University Policy AA-2010-1031

Policy on Permission to Study at another College or University

Approved by: President's Cabinet/ Academic Affairs Council

History: Revised - 2-17-2009

Additional History -- n/a

Related Policies: n/a

Additional References: n/a

A. Purpose

The purpose of this policy is to define the standards for requesting permission to study at another college and to transfer the credits for these courses to Cheyney University.

B. Scope

This policy applies to undergraduate students.

C. Key words and phrases:

GPA – stands for grade point average; formerly QPA for quality point average.

D. Policy & Procedure(s)

Students wishing to study at another college and to transfer the credits earned to Cheyney University must obtain permission, in writing, prior to enrollment.

The following conditions must be met:

1. The college at which the student wishes to study must be a regionally accredited institution of higher education.
2. The student must be currently enrolled and eligible for registration at Cheyney University the next semester.
3. Thirty (30) semester hours of the last forty-five (30) semester hours of credit required for graduation must be completed at this institution. A minimum of thirty (30) semester hours must be taken at Cheyney University. Grades earned in courses taken at another institution will not be included in determining a student's GPA since only grades earned at Cheyney University affect this average. However, a minimum grade of "C" must be earned at the other institution for the credit to be accepted at Cheyney University.