## **Obligations and Responsibilities of Parties**

### **Articulation Agreement Between**

## **Cheyney University of Pennsylvania**

#### And

## University of the Sciences in Philadelphia

## I. Introduction

This Agreement sets forth the principles of mutual understanding that are necessary to form, maintain and communicate information between Cheyney University of Pennsylvania (Cheyney) and University of the Sciences in Philadelphia (USciences) (hereinafter "the Parties") for articulated programs. The linkage recognizes the inherent quality of education at both institutions and facilitates entrance of qualified graduates of Cheyney into the graduate and professional degree programs at USciences. Highly qualified students at Cheyney will be provided the opportunity to enter a graduate or professional degree program based on a solid foundation of undergraduate coursework. The goal of this Agreement will always be to meet the educational and informational needs of students selecting an advanced degree program at USciences and to facilitate access for all qualified students.

This Agreement establishes procedures to ensure admission of qualified graduates of Cheyney's undergraduate degree programs into USciences' graduate and professional degree programs. The Cheyney and corresponding USciences degree programs included under the terms of this Agreement are specified in **Exhibit A**.

### II. Objectives of the Agreement

- a. To promote the most efficient and effective use of resources and to offer students the broadest range of educational opportunities.
- b. To promote the efficient entrance of qualified graduates of Cheyney University of Pennsylvania to graduate and professional degree programs of University of the Sciences in Philadelphia.
- c. To encourage and facilitate the establishment of specific articulation provisions between the Parties.
- d. To encourage academic coordination and administrative collaboration.
- e. To provide a framework for the exchange of information to monitor the success of this Agreement.

## III. Admissions Criteria

The Parties agree that students successfully earning a baccalaureate or higher degree at Cheyney and submitting a completed application, upon certification by USciences as being qualified, will be admitted to an advanced degree program at USciences with the following conditions:

# a. <u>Master of Business Administration (MBA) in Pharmaceutical & Healthcare Business</u> Program

- i. Minimum cumulative grade point average (GPA) of 2.70 based on a 4.00 grading system.
- ii. Three (3) positive confidential letters of reference from professional-level individuals qualified to judge the applicant's motivation, academic abilities, and professional acumen.
- iii. Statement of Professional Goals concerning the applicant's interest in the proposed field of study.
- iv. Applicants meeting the admissions criteria in i.- iii. of this section are not required to submit scores from the GMAT, GRE or another standardized test.

## b. Non-thesis Master of Science (MS) Programs

- i. Minimum cumulative GPA of 3.20 based on a 4.00 grading system.
- ii. Three (3) positive confidential letters of reference from professional-level individuals qualified to judge the applicant's motivation, academic abilities, and professional acumen.
- iii. Statement of Professional Goals concerning the applicant's interest in the proposed field of study.
- iv. Applicants meeting the admissions criteria in i.-iii. of this section are not required to submit scores from the GRE or another standardized test.

## IV. General Articulation Provisions

- a. The application process, forms and submission deadline(s) may vary from program to program and are subject to change annually. Interested students should consult the USciences website (<a href="http://www.gradschool.usciences.edu">http://www.gradschool.usciences.edu</a>) for the latest details and are encouraged to contact the USciences Graduate Admission Office (215-596-8556, graduate@usciences.edu) or the appropriate program director.
- b. An individual's application for program admission will not be considered until all application materials have been received and the application is determined to be complete.
- c. From among the Cheyney students submitting a completed application and who successfully meet each of the admission criteria for the applicable degree program as identified in Section III, USciences shall annually accept at least the following number of applicants:
  - i. MBA in Pharmaceutical & Healthcare Business Program:

Five (5)

ii. MS (non-thesis) in Biomedical Writing Program:

Two (2)

- d. USciences will determine which applicants who meet the admission criteria are accepted into its graduate and professional degree programs and such admission decisions are final. If there are additional Cheyney students who successfully meet all criteria for admission to a degree program covered by the terms of this agreement, the remaining applicants will be considered for admission along with other individuals in USciences' applicant pool.
- e. The acceptance of transfer credit from appropriate didactic courses, credit by examination, and/or credit for prior learning assessment toward completion of degree requirements shall be governed by the USciences policies that are current at the time of matriculation.
- f. University of the Sciences in Philadelphia recognizes that a diverse campus community is essential to enriching intellectual exchanges and enhancing cultural understanding and, as such, values equality of opportunity, mutual respect, and diversity. The University does not discriminate in admission, employment, or administration of its programs on the basis of gender, age, disability, race, religion, creed, national origin, veteran status, sexual orientation, gender identity, or in violation of federal, state, and local laws or executive orders.
- g. Satisfactory completion of a baccalaureate degree is required prior to enrollment at USciences.

## V. Maintenance

- a. To foster communication between the Parties, the following individuals will serve as liaison officers for matters relating to this agreement:
  - i. For Cheyney: Dean of Faculty
  - ii. For USciences: Assistant/Associate Provost
- b. The liaison officers shall review and, if necessary, revise annually the provisions of this Agreement, including the Exhibit(s).
- c. The liaison officers agree to promptly inform the other Party of significant changes in course content or other circumstances that could affect the awarding of credits under the terms of this Agreement.
- d. The Parties will ensure that appropriate personnel in their respective institutions are made aware of the existence of this Agreement and support its objectives. Such persons will include admissions staff, career planning and placement officers, academic program directors and faculty.
- e. Personnel from USciences will visit Cheyney to meet with the liaison officer and other appropriate administrators and faculty as needed to further the interests of this Agreement. Meetings with Cheyney students interested in applying to USciences'

graduate and professional programs will also be arranged. The faculty, staff, and administration of Cheyney are encouraged to visit the USciences campus.

#### VI. Assessment

a. To serve as a basis for evaluating the effectiveness of this Agreement, USciences will develop aggregate and individual statistical information regarding applicant credentials, admissions decisions, and Cheyney student performance outcomes. This information will be shared with Cheyney as permissible under the federal Family Educational Rights and Privacy Act (FERPA).

# VII. Marketing and Recruitment

a. Promotional information created by one Party related to this Agreement must be reviewed and approved by the other Party prior to distribution or posting electronically.

## VIII. Length of Agreement

- a. This Agreement will continue in effect from year-to-year and will be automatically renewed annually unless amended or terminated by a ninety (90) day notice. This Agreement may be terminated on June 30 of any calendar year by either Party with ninety (90) days advance written notice.
- b. Any Cheyney student admitted or in the process of applying to an advanced degree program at USciences under the terms of this Agreement at the date of termination shall be permitted to enroll in or be considered for admission to the program provided the Cheyney student meets all the requirements herein.
- c. The addresses to which all written notices are to be sent are specified below:
  - i. University of the Sciences in Philadelphia:

Provost University of the Sciences 600 South 43<sup>rd</sup> Street Philadelphia, PA 19104-4495

## ii. Cheyney University of Pennsylvania:

Provost Cheyney University of Pennsylvania 1837 University Circle Address P.O. Box 200 Cheyney, PA 19319-0200

#### IX. General

- a. <u>No Third Party Beneficiaries.</u> None of the benefits or obligations of either Party under this Agreement shall be applicable to or enforceable by any Cheyney student or other third party.
- b. <u>Assignment.</u> Neither Party shall assign, sell, or otherwise transfer this Agreement without the prior written consent of the other. Any such purported assignment, sale or transfer shall be void.
- c. <u>Indemnification</u>. Each Party shall defend, indemnify and hold harmless, the other Party, its trustees, directors, officers, employees, staff, agents and independent contractors from and against any and all claims, liability, losses, damages, demands, lawsuits, settlements, judgments and expenses (including reasonable attorneys' fees) arising directly or indirectly from any acts or omissions of a party, it's employees, agents and/or assigns, including, but not limited to, negligence, personal injury, breach of contract, misrepresentation and fraud.
- d. In performing this Agreement, each Party agrees not to discriminate based on race, color, religion, national origin, ancestry, sex, age, marital status, familial status, sexual orientation, gender identity and expression, genetic information and veteran status. The Parties also agree to reasonably accommodate individuals with disabilities.
- e. Each Party agrees that in connection with this Agreement, it will abide by applicable federal, state and local laws and regulations.
- f. Neither Party shall engage in any practices that would jeopardize the other Party's licensure or accreditations by applicable accrediting bodies. Notwithstanding the other provisions of this Agreement, should either Party be in jeopardy of the loss of aforementioned licenses or accreditations as a result of being a Party to this Agreement, such Party shall have the right to terminate this Agreement, after consultation with the other Party.
- g. Each Party agrees that if by reason of strike, or other labor disputes, civil disorders, severe weather, acts of God or other cause beyond the control of the Party seeking to invoke this paragraph, such that either Party is unable to perform its obligations, such non-performance shall not be considered a breach of this Agreement.
- h. This Agreement constitutes the entire Agreement between the Parties, and may only be amended, modified, or supplemented by an agreement in writing signed by the Parties.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this Second day of December, 2013.

For Cheyney University of Pennsylvania:

For University of the Sciences in Philadelphia:

President

Helen F. Giles-Gee, Ph.D.

President

Phyllis Worthy Dawkins, Ph.D. Provost and Vice President for

**Academic Affairs** 

Heidi Milia Anderson, Ph.D.

Provost and Vice President for

**Academic Affairs** 

# **Exhibit A**

The Cheyney University of Pennsylvania (Cheyney) and corresponding University of the Sciences in Philadelphia (USciences) degree programs that are subject to the terms of this Agreement are the following:

Cheyney Undergraduate Degree Program(s)	USciences Advanced Degree Program
BS in Business Administration (includes the concentrations in Accounting, Finance, Management, and Marketing)	MBA in Pharmaceutical & Healthcare Business
BS in Biology, BS in Chemistry, BS in Mathematics	MS (non-thesis) in Biomedical Writing
BS in Biology, BS in Chemistry, BS in Mathematics	MS (non-thesis) in Pharmacy Administration