

**APPLICATION FOR HOST INSTITUTION ATTENDANCE
(FOR CURRENTLY ENROLLED STUDENTS ONLY)**

(PLEASE PRINT)
(TO BE APPROVED PRIOR TO ENROLLMENT)

Date _____

I, _____ ID # _____ DOB _____
(Student's Name)

(Address) (Phone Number)

Hereby request permission to attend classes and transfer credits from _____
(Host College/Institution)

(Address of Host College/Institution)

During the _____
(Indicate semester/term) (Year)

The course(s) in which I wish to enroll:

Dates of Attendance	Host School Title and Course Number (s)	Number of Credits	Equivalent to Cheyney's Title and Course Numbers
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I am a currently enrolled student academic standing, having submitted and attached descriptions of courses to be taken at host institution/college. I have received counseling from my advisor who has deemed me eligible to submit application for off-campus courses. I understand, in order for me to receive appropriate credit I must request the host college/university send an official copy of my transcript directly to The Office of The Registrar, Cheyney University of Pennsylvania, 1837 University Circle, P. O. Box 200, Cheyney, PA 19319-0200.

Student's Name: _____ Student's Signature _____

Major: _____ Classification: _____ Current Transcript Credits _____

Advisor Date Chairperson Date

Area Dean Date Provost/Vice President of Academic Affairs Date

4 - Part Form Distributed by the Office of the Provost – **Original** = Registrar's Office, **Copies** = Department, Student, Provost, (**Xerox** copy to Financial Aid if applicable)